



## **Chamber Attendant / Chamber Operator (Bank Staff) Job Description**

<b>Job Title:</b>	<b>Chamber Attendant / Chamber Operator (Bank staff)</b>
<b>Location:</b>	Hyperbaric Medical Centre, Plymouth Science Park, Plymouth PL6 8BU
<b>Hours:</b>	Bank Staff (You will join a 'bank' of trained staff who are called upon to work a limited number of hours, as and when required). This post does not offer regular hours.
<b>Main Purpose of Job:</b>	To provide a high quality service to patients requiring hyperbaric oxygen (HBO) therapy. To operate the hyperbaric chambers and care for the people inside the hyperbaric chambers.
<b>Responsible to:</b>	Chamber Superintendent
<b>Responsible for:</b>	Remaining skilled and competent to DDRC Healthcare standards as a Chamber Attendant and Operator (and Supervisor if applicable).
<b>Key Relationships:</b>	Operations Manager, Chamber Superintendent, Chamber Supervisors, clinical staff, Chamber Team members, Administration Team.

### **Main Tasks:**

- To be a 'bank staff' member of the Chamber Team, providing routine and emergency hyperbaric oxygen (HBO) therapy to patients, on an "as and when" basis, when requested by DDRC Healthcare Chamber Supervisor.
- To operate the hyperbaric chambers and to care for people inside the hyperbaric chambers.
- When fully trained, to take part in the DDRC Healthcare on call rota.
- Every Bank Staff member is responsible for their own safety and that of colleagues and visitors, whilst undertaking DDRC Healthcare business, and for reading and understanding and following the relevant DDRC Healthcare Standard Operating Procedures (SOP's) and Safety memos.
- To behave professionally at all times whilst on duty.
- Each individual must maintain their own Dive Log in an acceptable manner.
- It is the responsibility of each bank staff member to ensure that their time sheet is signed by the Supervisor of their shift and to ensure completed time sheets are submitted to the Finance Team within the timeframe specified.

## **Qualifications required:**

Accreditation to DDRC Healthcare standards must be maintained for the roles required i.e. Chamber Attendant / Chamber Operator / Chamber Supervisor. This incorporates competency and certification to DDRC Healthcare “in-house” standards. The training and assessment will be undertaken by competent Supervisors, overseen and signed by the Safety Officer/Operations Director. Training acquired at other centres may be acceptable to DDRC Healthcare following assessment.

Bank Staff with no relevant qualification will be offered an initial period of training at the charity's expense. Following qualification, staff whose certification becomes time expired must re-certify at their own expense.

The above is not an exhaustive list of duties and the post holder may be expected to perform different tasks as necessitated by their changing role within the organisation and the overall business objectives of the organisation. Wherever possible these changes will be made in consultation with the post holder.

You will perform, to the best of your ability, all the duties of this post and any other post you may subsequently hold and any other duties which may reasonably be required of you and will at all times obey reasonable instructions given to you.

### **Core Principles of DDRC HealthCare Team.**

Each team member holds a responsibility:

- For their own safety, and that of the patients and visitors entering the centre. Every team member must adhere to the standard operating procedures laid down by the organisation regarding the work which they undertake, and where visitors or patients are present, ensure that they are afforded the appropriate protection which these provide.
- To support all other team members both professionally and personally.
- To acknowledge the importance of team working, in addition to each individual's own role and responsibility.
- Respect the confidentiality of patients being treated at DDRC Healthcare.
- To promote excellence in all aspects of the work, in order to develop an international reputation for good proactive and innovative research in both diving and clinical fields.
- To protect the intellectual property of DDRC Healthcare regarding all aspects of the work undertaken by the charity and associated trading companies (DDRC Professional Services and DDRC Medical Services).
- Work within the objectives of the charity.