

## Job Description

<b>Job Title:</b>	<b>Chamber Attendant / Chamber Operator (Bank staff)</b>
<b>Location:</b>	Hyperbaric Medical Centre, Plymouth Science Park, Plymouth PL6 8BU
<b>Hours:</b>	Bank Staff (You will join a 'bank' of trained staff who are called upon to work a limited number of hours, as and when required). This post does not offer regular hours.
<b>Main Purpose of Job:</b>	To provide a high-quality service to patients requiring hyperbaric oxygen (HBO) therapy. To operate the hyperbaric chambers and care for the people inside the hyperbaric chambers. To work as part of a team and work to the DDRC values.
<b>Responsible to:</b>	Chamber Co-ordinator, Chamber Supervisors
<b>Responsible for:</b>	Remaining skilled and competent to DDRC Healthcare standards as a Chamber Attendant and Operator (and Supervisor if applicable).
<b>Key Relationships:</b>	Operations Manager, Chamber Co-ordinator, Chamber Supervisors, Clinical staff, Chamber Team members, Administration Team.

### Main Tasks:

- To be a 'bank staff' member of the Chamber Team, providing routine and emergency hyperbaric oxygen (HBO) therapy to patients, on an "as and when" basis, when requested by DDRC Healthcare Chamber Supervisor.
- To operate the hyperbaric chambers and to care for people inside the hyperbaric chambers.
- To promptly provide availability to the Supervisor co-ordinating the rota.
- When fully trained, to take part in the DDRC Healthcare on call rota.
- To complete the required essential training within 6 months.
- To promptly complete pre-employment checks including occupational health screening.
- Every Bank Staff member is responsible for their own safety and that of colleagues and visitors, whilst undertaking DDRC Healthcare business, and for reading and understanding and following the relevant DDRC Healthcare Standard Operating Procedures (SOP's) and Safety memos.
- To behave professionally at all times whilst on duty.
- Each individual must maintain their own Dive Log in an acceptable manner.
- It is the responsibility of each bank staff member to ensure that their time sheet is signed by the Supervisor of their shift and to ensure completed time sheets are submitted to the Finance Team within the timeframe specified.

**Qualifications required:**

Accreditation to DDRC Healthcare standards must be maintained for the roles required i.e., Chamber Attendant / Chamber Operator / Chamber Supervisor. This incorporates competency and certification to DDRC Healthcare “in-house” standards. The training and assessment will be undertaken by competent Supervisors, overseen, and signed by the Safety Officer/Operations Director. Training acquired at other centres may be acceptable to DDRC Healthcare following assessment.

Completion of, and remaining in date with, DDRC Essential training requirements. Failure to do so may mean that shifts cannot be allocated, including on call shifts.

Bank Staff with no relevant qualification will be offered an initial period of training at the charity’s expense. Following qualification, staff whose certification becomes time expired must re-certify at their own expense.

The above is not an exhaustive list of duties and the post holder may be expected to perform different tasks as necessitated by their changing role within the organisation and the overall business objectives of the organisation. Wherever possible these changes will be made in consultation with the post holder.

You will perform, to the best of your ability, all the duties of this post and any other post you may subsequently hold and any other duties which may reasonably be required of you and will at all times obey reasonable instructions given to you.

DDRC Healthcare Organisational Values

Respect	Putting People First	Collaboration	Taking Ownership	Integrity	Professionalism
Welcoming the opinions, questions and ideas of all  Appreciating diversity  Appreciating each other	Treating people as a whole  Supporting one another	Working together  Working with our patients, customers and clients  Working with our current partners and welcoming future collaborations	Striving to make improvement  Embracing change  Listening to others and resolving issues	Communicating information openly and honestly  Showing personal courage	Providing the highest quality of care, education and development  Welcoming to all

## Person Specification

### Chamber Attendant / Chamber Operator (Bank Staff)

**Role:** Chamber Attendant & Chamber Operator (Bank Staff)

#### Qualities required to fulfil the role:

##### *Essential Skills. Abilities and Evidence:*

- To have already, or to be willing to undertake, an HSE diving medical in order to be fit to 'dive' during the course of your duties. This must be taken before formal commencement and maintained throughout the period of engagement.
- When on call, to have the ability to get yourself to DDRC Healthcare's facility within 40 minutes, at any time.
- Application form demonstrating aptitude for chamber work.
- Ability to act as a multi-disciplinary team member or as an individual without direct supervision.
- Ability to understand and comply with health and safety procedures in line with company policy and HSE recommendations.
- The ability to be flexible with availability, whilst working towards inclusion on our on-call register.
- Flexibility, ability, and willingness to learn new skills.
- Ability to complete DDRC Essential Training – computer skills.

##### *Desirable Skills:*

- An understanding of basic health and safety procedures as they apply to a hyperbaric environment.
- Diving qualification.
- Training or experience working in healthcare.
- Care skills or experience of being in a caring role.
- Computer literate.

##### *Personal Attributes:*

- Good time management skills.
- Good interpersonal and communication skills.
- Honesty, loyalty, integrity, and trustworthiness.
- Ability to work well to strict rules and guidelines within a team-based environment.
- Professional demeanour and appearance.
- Ability to adapt well to potentially stressful situations at short notice.